



Hamilton-Wentworth Catholic District School Board
Believing, Achieving, Serving

Award for Distinguished Service to Catholic Education

General Information

The Hamilton-Wentworth Catholic District School Board's Award for Distinguished Service to Catholic Education recognizes, on an annual basis, individuals and/or a group who have made an extraordinary contribution to the Catholic school system and that such recognition be based upon any element of the system which reflects upon its **governance, the Church, home, school or community at large.**

The award is entitled:

***“Hamilton-Wentworth Catholic District School Board
Award for Distinguished Service to Catholic Education”***

Eligibility

Any teacher (elementary/secondary), trustee, administrator, employee, parent, priest or religious or Catholic ratepayer within the community, whose name is placed in nomination, is eligible for the award.

Selection Criteria

A nominee must have made an extraordinary contribution towards Catholic education and in so doing will have:

- displayed a commitment to excellence;
- contributed to student interest and the learning environment;
- evidence of community support; and
- contributed to the greater awareness of Catholic education.

Previous nominees can be nominated again.

Nomination Process

Nominations must be made in writing and must be based on the criteria outlined above. Nomination submissions must include:

- a completed nomination form
- a letter outlining the reasons for the nomination
- a minimum of two letters of reference to support the nomination
- any additional documentation and materials describing the achievement of the nominee (optional)

Reasons for Nomination

When explaining the reasons for the nomination, please provide as much detail as possible in your written submission.

Completed nomination packages must be forwarded no later than **Wednesday, September 28, 2022** to:

**2022 Awards Committee
c/o Mrs. L. Madalena
The Hamilton-Wentworth Catholic District School Board
90 Mulberry Street
Hamilton, Ontario
L8N 3R9**

Selection Process

The Awards Committee, which includes representation from the Board of Trustees, schools (elementary and secondary), the Catholic community and the administration, will consider the nominations, make the decisions and forward the names of the successful recipients of the awards to the Board for final approval. The Bishop of Hamilton participates in the adjudication process as well.

Announcement

The awards will be presented at a special **Liturgy and Presentation Ceremony on Tuesday, November 22, 2022, Cathedral Basilica of Christ the King - 7:00 p.m.**